

ARTS LIBRARIES SOCIETY OF AUSTRALIA AND NEW ZEALAND (ARLIS/ANZ)
ANNUAL GENERAL MEETING 2017 (held electronically by Friday 22 September 2017)
AGENDA

1. Minutes of previous AGM (held 1 December 2016)
2. Matters Arising
3. Reports: National Chair
National Secretary
National Treasurer
Chapter Chairs
Chapter Treasurers
4. 2018 Conference
5. Other business

3. Matters Arising, with Action items highlighted in red:

3.1 Creating an ARLIS/ANZ Social media page (Item 3.2)

Member from each Chapter delegated with maintaining their Chapter's Facebook/Twitter account. The social media delegate for the SA Chapter is Catherine Kerrigan, for NSW Chapter is Barbara Rendall, for ACT Chapter is Vicki Marsh, for Queensland Chapter is Kerri Klumpp. Fiona Gray volunteered for New Zealand Chapter

Action: Victorian Chapter to report back on who has this role for their Chapter.

3.2 Digitisation of the ARLIS/ANZ journal (Item 3.4)

Vivian Huang reported that all available issues have been added onto "Issuu". They can be found here: <https://issuu.com/search?q=arlis%2Fanz>

However, there are some issues missing. The missing issues are: 1, 2, 4, 5, 10-23, 26 and 31.

Email has been sent via the elist requesting the missing issues.

Thanks to Vivian for the work she has done so far on this project.

3.3 Edmund and Joanna Capon Scholarship suggestions (Item 7)

Steven Miller reported that there is a scholarship available from Edmund and Joanna Capon Research Library. If anyone has suggestions for candidates for this scholarship please contact Steven.

Update and Correction: The scholarship is not from the library, but a general one offered by our gallery and it is to support the exchange of expertise between our gallery and museums in Asia

<https://www.artgallery.nsw.gov.au/media-office/edmund-capon-fellowship/>

From the Australian side, only staff at the AGNSW are eligible, but we can bring a wide range of professional staff from Asian museums (curators, conservators, archivists etc) to Australia on the scholarship

3.4 2018 Conference and National Executive Changeover

Elizabeth explained that ACT would be the next Chapter in line for both hosting the conference in 2018 and holding the role of National Executive. There was some discussion of the feasibility of holding the conference in Tasmania. It was agreed that a Tasmanian Conference would have to be organised with input from a working party of other Chapters.

Action: Michael Proud to discuss with ACT membership. Steven Miller to approach Tasmanian Chapter to explore feasibility of holding a conference in Tasmania.

Update: Steven contacted Tasmanian Chapter. Due to renovations at MONA it will not be feasible to hold the conference in Tasmania in 2018. NSW Chapter has continued with Executive responsibilities throughout 2017. ACT will be hosting the Conference in October 2018- see Item 4 for more details.

NSW Chapter has continued in the role of National Executive. NSW Chapter has been in this role since 2015. Note that the maximum number of years one chapter can be in the role is four according to the ARLIS/ANZ Constitution.

8.2 Membership List Catherine Hammond asked about the availability of a membership list. Steven explained that this can be produced in Excel form from the admin area of the website.

Action: Steven Miller will distribute membership lists to Chapter Chairs.

Update: Steven distributed the list post conference

8.3 Open Letters Steven suggested drafting a letter the Chairman of the Board, State Library of Victoria re: lack of representation at this year's conference. There was also some discussion of drafting a letter to Chair of the NGA Council regarding the recent staff cuts at the National Gallery Research Library.

Action: Steven Miller to draft letters and circulate for comment prior to sending

3. Reports

Chapter Chair and Treasurer Reports to be sent to Barbara Rendall

(Barbara.rendall@tafensw.edu.au) by COB Friday September 22. These will be loaded onto the website as attachments to the minutes. Treasurer Reports are to be cc'd to Steven Miller (Steven.Miller@ag.nsw.gov.au)

4. 2018 Conference

The ACT Chapter will be hosting the ARLIS/ANZ 2018 Conference. The Conference will be taking place 4th-5th October 2018 with the Welcome Drinks on the 3rd. The venue will be the National Gallery of Australia with the possibility of some sessions held at the National Library of Australia. Theme still to be finalised.