

In accordance with Section 7a of the Constitution, the National Executive Committee called a Special General Meeting, to be conducted electronically on the 18 December 2018.

Agenda:

1. Confirm office bearers for the positions of National Chair, National Treasurer and National Secretary
2. Nominate signatories to ArlisANZ National Executive and Queensland Chapter bank accounts
3. Change the Principle Place of Business address for said accounts.

Minutes of Special General Meeting of Arlis/ANZ National Executive. 18 December 2018

eVote Respondents: Therese Nolan-Brown [QLD], Alice Steiner [QLD], Ellen Thompson [QLD], Steven Miller [NSW], Vivian Huang [NSW], Barbara Rendall [NSW], John Stevens [VIC], Rebecca Randall [QLD], Kate Harbison [QLD], Elizabeth Little [NSW], Vicki Marsh [ACT], Juliet Beale [TAS], Georgina Binns [VIC].

1. In accordance with item 12 of the minutes of the 2018 Annual General Meeting, the responsibility for the National Executive has been passed to the Queensland Chapter, and that Chapter is tasked with electing office bearers. The Offices of the National Executive and the host Chapter are performed simultaneously, and Office Bearers are therefore nominated and elected to both roles simultaneously.

Election of office bearers:

Chair: Therese Nolan-Brown nominated.

Nomination seconded by Alice Steiner.

All in favour and Therese accepted the position.

Secretary: No nominations received.

Duties to be performed by the Chair and Treasurer until the position is filled.

Treasurer: Ellen Thompson nominated.

Nomination seconded by Therese Nolan-Brown.

All in favour and Ellen accepted the position.

2. Account management:

In order to facilitate the transfer of the National Executive function to the Queensland chapter, it was proposed to change signatories and place of principle business for all bank accounts as follows:

Proposed by Steven Miller. Seconded by Vivian Huang.

Account: 062000 16436980 Arts Libraries Society Australia and New Zealand ARLIS ANZ

Remove signatories: Steven Miller, Vivian Huang

Add signatories: Ellen Thompson, Sarah Howard

Principle Place of Business: Currently 48 Martin Place, Sydney. NSW. 2000

Change to: QUT Library, Kelvin Grove campus. Level 3, R Block. Victoria Park Rd
KELVIN GROVE QLD 4059

Account: 064130 10362799 Arts Libraries Society Australia and New Zealand ARLIS ANZ

Remove signatories: Steven Miller, Vivian Huang, Barbara Rendell

Add signatories: Ellen Thompson, Sarah Howard

Principle Place of Business: *Currently* 3 Southey Street, Brighton. Vic. 3186.

Change to: QUT Library, Kelvin Grove campus. Level 3, R Block. Victoria Park Rd
KELVIN GROVE QLD 4059

Account: 063145 10364463 Arts Libraries Society Australia and New Zealand ARLIS ANZ

Remove signatories: Steven Miller, Vivian Huang, Barbara Rendell

Add signatories: Ellen Thompson, Sarah Howard

Principle Place of Business: *Currently* 3 Southey Street, Brighton. Vic. 3186.

Change to: QUT Library, Kelvin Grove campus. Level 3, R Block. Victoria Park Rd
KELVIN GROVE QLD 4059

Account 064001 10437812 Arts Libraries Society Australia and New Zealand ARLIS ANZ

Remove signatory: Kerri Klumpp

Add signatories: Ellen Thompson, Sarah Howard

Principle Place of Business: *Currently* 22 Clearmount Crescent, Carindale. 4152.

Change to: QUT Library, Kelvin Grove campus. Level 3, R Block. Victoria Park Rd
KELVIN GROVE QLD 4059

All in favour and the proposal was accepted.

This concluded the business.

Steven Miller [Immediate past-Treasurer]: _____

Therese Nolan-Brown [Current National Chairperson]: _____