

Arts Libraries Society of Australia and New Zealand (ARLIS/ANZ)
Annual General Meeting
Auckland Art Gallery, N.Z.
Sunday 28 April 2002

Margaret Shaw chaired the AGM in the absence of Julie Philips, Chair, ARLIS/ANZ. A very warm vote of thanks to the New Zealand conference organising committee for a superb conference was recorded.

Present

Jill More	College of Fine Arts, University of NSW
Margaret Shaw	National Gallery of Australia
Jin Whittington	Art Gallery of South Australia
Melissa McKenzie	Museum of New Zealand Te Papa Tongarewa
Michele Burton	Australian Film Television & Radio School
Stephen O'Brien	Hunter Institute, TAFE NSW
Catherine Hammond	Auckland Art Gallery
Christine Clarke	State Library of Queensland
Pamela Martin	Logan City Council Library
Cheryl Stevens	Queensland College of Art, Griffith University
Gail Keefe	University of Auckland
Ann Mather	University of South Australia
Nicola Woodhouse	Museum of New Zealand Te Papa Tongarewa
Paul Orsman	Massey University
Richard Stone	Performing Arts Special Interest Group
Michael Watson	National Gallery of Victoria
Kathryn Mercer	Waikato Museum of Art & History
Susan Schmocker	Art Gallery of New South Wales
Caroline McBride	Auckland Art Gallery

1. Apologies

Julie Philips, Joye Volker, Rachel Bahl, Jennifer Brasher, John Thomson.

2. Confirmation of Minutes of 2000 AGM

Moved by Ann Mather, seconded by Jill More. Passed.

3. Business Arising From the Minutes

There was some discussion about whether ARLIS/ANZ wished to stay as an independent group, or merge with other arts organisations in the region. Consensus was for staying independent in order to keep our focus on our own interests. ARLIS/ANZ is part of the world wide ARLIS, which sets us in an international context. We can still cooperate with other arts organisations in an informal way.

Motion: ARLIS/ANZ to stay as an independent group.

Moved by Jill More, seconded by Caroline McBride. Passed

4.1. Report from the Chair

Julie Philips' report was lost in the e-mail. She will send it out on the discussion list.

4.2. Report from the Treasurer

Cheryl Stevens reported a very healthy balance of \$27808.35 the end of the financial year ending 30/6/2001. There has been a slight decline in memberships, both institutional and personal. Nevertheless, accrued assets are increasing steadily each year. The investment account has

remained untouched. With the introduction of the Australian Federal Government's New Tax System, ARLIS/ANZ now pays Goods and Services Tax (GST), and completes a Business Activity Statement (BAS) every 3 months. As ARLIS/ANZ is a non-profit organisation, it does not have to complete an annual tax return.

Motion: Accept report and thank the Treasurer for her continued dedication.

Moved by Michael Watson, seconded by Nicola Woodhouse. Passed.

5. Chapter Reports

Representatives from various chapters gave verbal reports.

5.1. Australian Capital Territory

2001 started badly as we had a minimum attendance at the 2001 AGM. However, we had a comparatively good year with quite a few functions being organized and some chat about work matters. The highlights of the year were a tour of the new exhibition at the Australian War Memorial, the Monet and Japan exhibition at the National Gallery and the tour of AIATSIS. We completed the year with a very pleasant tour and Christmas drinks at Calthorpe's House, Red Hill.

This year we would like more input from the members about the activities they would like to attend.

Also this year we need to re-address the question of the money in the bank and its purpose if no one has the time or inclination to put it to good use.

As the outgoing chair I would like to suggest that we ask the committees of the state branches about their activities and either send part of the money to a worthy cause elsewhere providing that is allowable under the constitution or think of something we can spend it on. I would also like to say thank you to Michael and Judy for all their efforts this past year and Joye and Margaret for being such stalwarts of the organization.

5.2. New South Wales

The NSW Chapter organised several activities during the year.

5.3. New Zealand

The NZ Chapter had a full-on year organising the Auckland conference. Gail Keefe, Treasurer, reported a balance of \$1,484.19.

5.4. Queensland

The Queensland Chapter held a general meeting on 20 August 2001, to plan quarterly activities, elect office bearers, and launch a chapter email newsletter. In October 2001, members toured the new Queensland College of Art Library at Griffith University, followed by Christmas Dinner in December. On 8 April 2002, a meeting was held to plan activities for the year, including a conference report session, a visit to QUT Art Museum, an APT Exhibition even at QAG, and the annual AGM Christmas Dinner. Veronica Lampkin left the position of QCA Library Manager for a position at Griffith University Library as INS Consultant (Business). Jacklyn Young from QAG presented a paper at the Auckland conference. Judy Gunning reports that the Queensland Gallery of Modern Art architects are Architectus + Davenport Campbell and Partners. The building will open in November 2005. The current Research Library will open in new and expanded premises in the new building. Alice Steiner reported that in 2001, the new Creative Industries Faculty, QUT was created to replace the Faculty of Arts. The current bank balance is \$866.96.

5.5. South Australia

Ann Mather reported that the SA Chapter had a quiet time regarding ARLIS/ANZ activities. They farewelled Liz Crawford from Adelaide Institute of TAFE, who had accepted a redundancy package. Her position has been downgraded to Library Technician. The bank balance at 22 April 2002 was \$1,186.06.

5.6. Tasmania

There was no report from Tasmania.

5.7. Victoria

Michael Watson gave an update on the National Gallery of Victoria redevelopment.

5.8. Western Australia

There was no report from Western Australia.

6. Other reports

6.1. ARLIS/ANZ-L

Report on the discussion list by Joye Volker tabled. The *Reply To* feature was discussed, with some subscribers expressing concern that personal mail had accidentally been sent to the whole list.

Motion: Change *Reply_To_List* to *Reply_To_Sender*.

Moved by Jill More, seconded by Nicola Woodhouse. Passed.

Motion: Vote of thanks to Joye Volker for her work on the discussion list.

Moved by Ann Mather, seconded by Susan Schmocker. Passed.

6.2. ARLIS/ANZ Website

Report on the website by Joye Volker tabled. The priorities of the website were endorsed unanimously. Pamela Martin and Jennifer Brasher will take over the position of co-Website managers. Pamela pointed out that the time they will be able to spend on the website is limited, and would appreciate any assistance anybody else can offer. They will undertake to manage it for a year, with a view to passing on the responsibility after that. Management proposal endorsed.

6.3. ARLIS/ANZ Journal

Wendy O'Connor volunteered to continue as Editor. Jill More will convey the thanks of the membership to Wendy. There should be enough papers from the Auckland conference for two issues of the journal. In the meantime, the abstracts will be available on the ARLIS/ANZ website. Catherine Hammond will follow up on this. The members agreed that the journal should continue to be produced in hard copy. Institutions see the journal as the product that gives value for their membership fee, so it is important to keep it going, and to maintain standards. The printing quality of images needs to be monitored, and it was suggested that the new Executive investigate ways and means to achieve this at the best cost.

6.4. Imageline Project (IFLA)

Margaret Shaw reported that applications were being sought for a person to conduct a scope and feasibility study to assess the potential value to users, the cost and the general feasibility of establishing an international web gateway providing access to sources of images.

6.5. Other Projects

Jin Whittington mentioned the possibility of publishing the autobiography of artist Ivor Francis.

Susan Schmocker suggested scanning Australian newspaper clippings c.1871-1930 from the Art Gallery of New South Wales onto a CD, unindexed.

7. Proposed Revised Constitution

The proposed revised constitution for ARLIS/ANZ was tabled. Cheryl Stevens raised the question of who (i.e. the local chapter running the conference or the Executive) should keep the profit or alternatively carry the loss from running a conference. Several options were put forward:

- a. Profit kept or loss borne by local chapter.
- b. Profit kept or loss borne by the Executive.
- c. Profit kept by local chapter, loss borne by the Executive.

d. Profit split 50/50 between local chapter and the Executive, loss borne by the Executive. Members thought that Option 'd' would encourage the local chapter to aim for a profit, and at the same time provide a safety net for them.

Motion: If a conference makes a profit, the proceeds are shared 50/50 between the local organising chapter and the Executive; if it makes a loss, the Executive will carry it. As a safeguard, a financial plan should be submitted to the Executive for any extraordinary items.

Nicola Woodhouse moved, Susan Schmocker seconded. Passed.

This constitutional amendment is effective immediately, thus including the Auckland conference.

Motion: Accept the proposed revised constitution as amended by the AGM.

Moved by Devon Sinclair, seconded by Richard Stone. Passed.

8. Elections

Filling the position of Treasurer was straightforward.

Motion: Cheryl Stevens to continue as Treasurer.

Moved by Margaret Shaw, seconded by Jill More. Passed.

Jin Whittington subsequently agreed to take over from Cheryl in the next financial year.

The positions of Chair and Secretary remain unfilled. Nominations for these positions are called for. It was agreed that the members organising the conference and the Executive do not have to belong to the same chapter. As Sydney will be hosting the next conference, the Executive could be with another chapter, to spread the workload around. The Chair and Secretary should however be from the same chapter, even if the Treasurer is in a different one. There should be a Procedures Manual for the Executive that could be handed on from the outgoing office bearers to the incoming office bearers, to make the transition easier and more efficient.

9. Proposed Revision of the Travel and Research Award Guidelines

Proposed revision tabled. It was agreed to take out the word 'National' in the phrase 'National Executive' in the guidelines.

Membership of the Awards Committee will remain as Chair of ARLIS/ANZ ex-officio plus 2 members of ARLIS/ANZ, without specifying the number from Australia or New Zealand.

Funds for this award are taken from general funds, not the investment account.

Motion: Accept the revised guidelines.

Moved by Michael Watson, seconded by Ann Mather. Passed.

Margaret Shaw and Nicola Woodhouse were nominated and accepted as members of the Awards Committee, along with the Chair ex-officio.

10. AVAD Data-bases and Proposed Biographical Index for Australian Artists

Martin Shub's email proposal on publishing a new Australian artists' database was too vague for members to commit support. Margaret Shaw and Jill More will meet with Martin to obtain more details.

Martin Shub has taken ARIADNE off the AVAD website, as it is very out-of-date. The new Executive will decide what should happen to it. One option is to pay Martin to maintain it.

11. Consortia Offers

Margaret Shaw has obtained various consortia proposals for the Grove Dictionary of Art Online, Art Bibliographies Modern Online and DAAI Online. Members should indicate interest to Margaret so she can see if there are sufficient numbers to make the proposals viable.

12. Conference 2003

The New South Wales chapter has agreed to host the next conference in Sydney, probably in late 2003. Stephen O'Brien proposed that the new Executive initiate a discussion with ARLIS/NA and the VRA, as well as other organisations, to develop a proposal for a joint conference, possibly in Hawaii in the February-April period of 2006, with a view to discussing approaches to indigenous art resources in the Asia-Pacific region.

13. Other Business

No other business.

Meeting closed.

Minutes taken by Jin Whittington.